

CHELAN COUNTY COMMISSIONERS
MINUTES OF FEBRUARY 5&6, 2024

MONDAY, FEBRUARY 5, 2024

9:00:29 A.M. Opening – Pledge of Allegiance

Commissioner Overbay calls the meeting to order. Present for session are Commissioners Gering and Smith, Economic Services Director Ron Criddlebaugh, and Clerk of the Board Anabel Torres.

Public Comment Period – No public comment provided

9:02:12 A.M. Consent Agenda

Upon motion and second by Commissioner Gering and Smith, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:

a) Mallory Hockett	Clerk	Step Increase
b) Lee Risdon	Sheriff,	Correction
c) Jeffrey Tontini,	Sheriff,	Extra Help
d) Ryan McDonald	Sheriff,	Extra Help
e) Rebecca Henry	District Court,	New Hire
f) Stacey Bretches	Regional Justice Center	New Hire
g) Jeffrey Aldrich	Regional Justice Center	Longevity
h) Kyle Lemons	Regional Justice Center	Step Increase
i) Robert Brock	Regional Justice Center	Promotion
4. Request to Solicit for Donation of Annual Leave for PW Employee

9:02:42 A.M. Board Discussion

- Peshastin Community Park Meeting
- City of Chelan Code Enforcement
- Financial Policy Update
- Grizzly Bear
- Leavenworth Bear Smart Funding Request from Legislature
- Leavenworth Mayor Fletcher Meeting Update
- Legislative Steering Committee Meeting
- Sports Complex Update
- Our Valley Our Future Update

9:52:06 A.M. Recess

10:00:46 A.M. Back in Session

10:01:55 A.M. County Administrator Cathy Mulhall

Discussion

1. Administrative Update
2. HR Update

10:12:09 A.M. Action

Upon motion and second by Commissioner Smith and Gering, the Commission unanimously approves the action items as follows:

1. Modus Technology Inc. Scanning Agreement (Superior Court Clerk)
20240205A5-1
2. Performance Contract with McKinstry for Courthouse Boiler Upgrade
20240205A5-2
3. Amendment No.1 to Interagency Reimbursement Agreement (IAA24005) between Washington State Administrative Office of The Courts and Chelan County
20240205A5-3

10:14:21 A.M. Executive Session RE: Contract Negotiations

Upon motion and second by Commissioners Gering and Smith, the Commission unanimously approves to move into a 5-minute Executive Session Pursuant to RCW 42.30.140(4b), to evaluate strategy and or positions related to collective bargaining negotiations.

Extend Executive Session by 6 minutes– Public Notified

10:25:49 A.M. Move Back to Regular Session

10:26:28 A.M. Recess

11:00:05 A.M. Back in Session

11:00:10 A.M. Natural Resources Director Mike Kaputa

11:00:21 A.M. Executive Session RE: Pending Litigation

Upon motion and second by Commissioners Overbay and Smith, the Commission unanimously approves to move into a 15-minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with Prosecuting Attorney Robert Sealby, Deputy Prosecutors Marcus Foster matters relating to potential litigation.

Extend Executive Session by 16 minutes– Public Notified

11:32:16 A.M. Back in Session

11:32: 50 A.M. Continued Departmental Discussion

1. Amendment to Consulting Agreement with WA Conservation Science Institute for Nason Creek Forest Health Restoration Project Support
2. Recommendation to Award Upper Wenatchee Habitat Restoration Project to Strider Construction, Inc.
3. Contract Order with Aspect Consulting for Mission Creek Irrigation Diversion Upgrades
4. Recommendation to Award Upper Wenatchee Habitat Restoration Project: Helicopter Wood Transport to Columbia Helicopters, Inc.
5. Contract with Aspect Consulting for Mission Ridge Environmental Impact Statement Development Phase 2
6. Memorandum of Understanding and Task Orders 1 And 2 With Leavenworth National Fish Hatchery For (1) Tribal Fishery Restroom and Trail Improvements And (2) Structure 5 Picket Replacement
7. Other

11:40:17 A.M. Action

Upon motion and second by Commissioner Gering and Smith, the Commission unanimously approves the action items as follows:

8. Amendment to Consulting Agreement with WA Conservation Science Institute for Nason Creek forest Health Restoration Project Support 20240205A5-4
9. Recommendation to Award Upper Wenatchee Habitat Restoration Project to Strider Construction, Inc. 20240205B1-1
10. Contract Order with Aspect Consulting for Mission Creek Irrigation Diversion Upgrades 20240205A5-5
11. Recommendation to Award Upper Wenatchee Habitat Restoration Project: Helicopter Wood Transport to Columbia Helicopters, Inc. 20240205A5-6
12. Contract with Aspect Consulting for Mission Ridge Environmental Impact Statement Development Phase 2 20240205A5-7
13. Memorandum of Understanding and Task Orders 1 And 2 With Leavenworth National Fish Hatchery For (1) Tribal Fishery Restroom and Trail Improvements And (2) Structure 5 Picket Replacement 20240205A5-8

11:40:35 A.M. Continued Departmental Discussion

11:59:00 A.M. Economic Services Director Ron Cridlebaugh

Discussion

1. Heritage Heights funding request
2. Resolution to appoint CDA board member
3. Pathways Plan funding
4. Flywheel Investment Conference & Latino Founders Workshop & Expo Sponsorship
5. PIT Update
6. Departmental Update

12:05:58 P.M. Action

Upon motion and second by Commissioner Gering and Smith, the Commission unanimously approves the action items as follows:

1. Heritage Heights Funding 20240205A5-9
2. **Resolution #2024-11 RE:** Appointment of York Baur to the Cashmere-Dryden Airport Board
3. Pathways Plan funding 20240205A5-10
4. Flywheel Investment Conference & Latino Founders Workshop & Expo Sponsorship 20240205A5-11

TUESDAY, FEBRUARY 6, 2024

9:00:19 A.M. Chelan County Undersheriff Dan Ozment

Discussion

1. Adjustment to the USFS Contract – Reduction in Payment Amount
2. New Deputy Hire: Zachary Moran
3. Update on Two Lateral Deputy Background Process
4. Evidence Management System (Beast) Implementation is In Progress
5. ~~Cashmere School District SRO Reimbursement~~ — *Item removed from the agenda pending further review*
6. Amendment to Interlocal Agreement Cooperative Agreement Columbia River Drug Task Force - *Item removed from the agenda*
7. Departmental Update

9:19:42 A.M. Action

Upon motion and second by Commissioner Gering and Smith, the Commission unanimously approves the action items as follows:

1. Emergency Management Request for Proposal (RFP) – Everbridge: Sgt. Reinfeld 20240205B4-2

9:20:48 A.M. Action

Upon motion and second by Commissioner Gering and Smith, the Commission unanimously approves the action items as follows:

1. Letter of Support RE: City of Leavenworth's Funding Request for affordable and Workforce Housing Crisis Study 20240205C8-1

9:23:53 A.M. Action

Upon motion and second by Commissioner Gering and Smith, the Commission unanimously approves the action items as follows:

1. Letter of Support RE: CVCH's Grant Application for Behavioral Health Capital Funds 20240205C8-2

9:24:45 A.M. Action

Upon motion and second by Commissioner Gering and Smith, the Commission unanimously approves the action items as follows:

1. Rescinding Payroll Change Notice for Lee Risdon

9:25:24 A.M. Recess

9:30:30 A.M. Back in Session

9:30:48 A.M. Public Works Assistant Director Josh Patrick

Discussion

1. Supplement No. 1 with KPFF, Inc. for Bridge Deck & Joint Rehabilitation Project, County Road Project 747 (CRP 747)
2. Commissioners Notice of Hearing – Road Vacation of an Unnamed County Road Right of Way Within the Plat of Cashmere Heights
3. Order for Examination of the Petition of the Living Trust of William Edward Cattin and Rita Kay Cattin for the Vacation of a County Road Known as North Shore Drive
4. Call for Bids – Supplying Hot Mix Asphalt
5. Call for Bids – Supplying Emulsified Asphalt Product (CRS-2P)
6. Open Item

9:37:12 A.M. Action

Upon motion and second by Commissioner Gering and Smith, the Commission unanimously approves the action items as follows:

1. Approve Supplement No. 1 with KPFF, Inc. for Bridge Deck & Joint Rehabilitation Project, County Road Project 747 (CRP 747)
2. Approve Commissioners Notice of Hearing – Road Vacation of an Unnamed County Road Right of Way Within the Plat of Cashmere Heights

3. Approve the Order for Examination of the Petition of the Living Trust of William Edward Cattin and Rita Kay Cattin for the Vacation of a County Road Known as North Shore Drive - - *Item removed from the agenda*
4. Call for Bids – Supplying Hot Mix Asphalt
5. Call for Bids – Supplying Emulsified Asphalt Product (CRS-2P)

9:38:18 A.M. Recess

10:16:25 A.M. Back in Session

10:16:50 A.M. Community Development Director Deanna Walter

10:16:53 P.M. Executive Session RE: Potential Litigation

Upon motion and second by Commissioners Smith and Gering, the Commission unanimously approves to move into a 10-Minute Executive Session Pursuant to RCW 42.30.110(iii), to discuss with Prosecuting Attorney Robert Sealby, Deputy Prosecutor Marcus Foster matters relating to potential litigation.

Extend Executive Session by 10 minutes– Public Notified

10:37:42 A.M. Move Back to Regular Session

10:38:46 A.M. Executive Session Re: Performance of a Public Employee

Upon motion and second by Commissioners Gering and Smith, the Commission unanimously approves to move into a 15-minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

Extend Executive Session by 16 minutes– Public Notified

11:09:30 A.M. Move Back to Regular Session

11:10:02 Recess

11:12:47 A.M. Back in Session

11:12:55 A.M Jail Director Chris Sharp

11:13:12 A.M. Executive Session Re: Performance of a Public Employee

Upon motion and second by Commissioners Smith and Gering, the Commission unanimously approves to move into a 15-minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

Extend Executive Session by 5 minutes– Public Notified

11:32:55 A.M. Move Back to Regular Session

11:35:02 A.M. City of Wenatchee Mayor Mike Poirier

12:03:58 P.M. Recess

1:01:02 P.M. Back in Session

1:01:02 P.M. Superior Court Judges and Court Administrator Fona Sugg


1:30:29 P.M. Adjourn

Board adjourns until Monday, February 12, 2024.

Weekly Voucher Approval for Payment	20240206B4-1
Current Expense	\$896,971.33
Other Funds	<u>\$370,954.44</u>
Total All Funds	\$1,267,925.77

BOARD OF CHELAN COUNTY COMMISSIONERS

KEVIN OVERBAY, CHAIRMAN



ANABEL TORRES, Clerk of the Board